**ALDBURY PARISH COUNCIL**

**PARISH COUNCIL MEETING**

**Held in Aldbury Memorial Hall**

**Monday 5th August at 8pm**

**MINUTES**

In attendance: Cllr McCarthy, Cllr Paterson, Cllr Warren, Cllr Houghton (arrived during minute 24/104 Public Matters) and Cllr White

Gosia Turczyn – Aldbury Parish Clerk

Four members of the public

**24/101 Election of a Chair to the meeting**

Cllr McCarthy was elected a Chair to the meeting, PROPOSED BY Cllr Warren and SECONDED BY Cllr White

**24/102 Apologies**

To receive and accept apologies for absence.

The Council received and accepted apologies sent by Cllrs Webb, de la Bedoyere, and County Cllr Symington.

**24/103 Interests**

1. To receive declarations of interest from Councillors on items on the agenda.
2. To receive written requests for dispensations for declarable interests.
3. To grant any requests for dispensation as appropriate.

None

**24/104 Public Matters**

To receive questions from members of the public and press on items included on this agenda (max 15 min).

1. A member of the public had asked when the proposed parking restrictions around the village centre will be completed. Cllr McCarthy reported that APC had received an update from County Cllr Symington that the double yellow lines will be processed to final consultation stage and residents can comment on the proposed plan. Cllr Warren confirmed that funding has been allocated for this initiative in the HCC’s locality budget.
2. A member of the public reported that the recent filming went well and suggested that the Council create a plan for regular pond maintenance. Cllr Warren asked about the possibility of reconvening the Pond Working Group to develop a maintenance schedule and estimate costs. He also added that the Council had budgeted for ongoing pond maintenance.
3. The Council was asked whether it could hire a dust cart through DBC recycle service. Cllr McCarthy suggested that the Clerk ask DBC whether they could provide such service.

**24/105 Minutes**

To confirm the Minutes of Aldbury Parish Council Meeting held on 1st July 2024 as an accurate record of proceedings.

Resolved, PROPOSED BY Cllr Warren and SECONDED BY Cllr White that the minutes were a true and accurate record of proceedings and were to be duly signed by Cllr McCarthy in the absence of the Chair.

**24/106 Reports to the Council**

1. Warden’s report – appendix 1

To note the report and approve expenditure if required.

The Council noted that the fallen tree is yet to be removed from the Stoneycroft ditch.

1. Clerk’s report; correspondence and items for information only – appendix 2
2. The Council acknowledged the report and the request for information from DBC regarding the warden and concurrent services grants.
3. The Council had received a request from a member of the public who would like to donate a memorial bench to be placed at the allotments. The Council agreed to this proposal in principle, however, it would like to decide where the bench will be placed and suggested that the cost of installation should also be covered. Cllr Paterson agreed to come up with locations for the bench.
4. Hertfordshire police – report from PCSO.

Crimes reported in July:

Between 12.00 and 14.00 hrs on 10th July an offender has removed both number plates from a Silver Ford Fiesta parked on Stocks Road. Undetected

Between 10.45 and 16.30 hrs on 12th July an offender has forced entry to e red Mini parked on Beggars Lane before making off in the vehicle. Undetected

Between midnight and 07.00 hrs on 18th July an offender has broken off the wing mirror of a white Vauxhall Moka parked in the recreation ground car park on Stocks Road. Still under investigation

On 20th July an offender has graffitied s Swastika on to playground equipment in the playground off Trooper Road. Still under investigation

Between 17.00hrs on 23rd July and 07.35 hrs on 24th July an offender has removed both number plates from a red VW Polo parked on Beggars Lane. Still under investigation

Between 06.30 and 20.00 hrs on 30th July an offender has removed both number plates from a blue Ford Fiesta parked on Beggars Lane. Still under investigation.

Between 07.15 and 21.00 hrs an offender has removed both number plates from a blue Skoda Fabia parked on Beggars Lane. Still under investigation.

**24/107 Vacancy for Parish Councillor**

The Council had received a personal statement from one candidate.

The candidate attended the meeting to observe.

**24/108 Planning Matters and Consultations – to consider comments on the following:**

1. **Application(s) received:**

* 24/01580/FHA Single storey rear extension & single storey extension to detached garage. New roof coverings to garage. 1 Church Cottages Station Road Aldbury Tring Hertfordshire HP23 5RS

It was resolved to make no comment.

* 24/01600/LBC Single storey rear extension & single storey extension to detached garage. New roof coverings to garage. 1 Church Cottages Station Road Aldbury Tring Hertfordshire HP23 5RS

Resolved to make no comment.

1. **To consider and approve any Parish Council responses to any planning**

**applications received during the period after which the agenda was**

**published. Those applications will be added in the Clerk’s report and can be found on** [**www.aldburyparish.org.uk**](http://www.aldburyparish.org.uk) **in the Meetings tab.**

None received.

1. **Decision(s) issued by Dacorum Borough Council:**

The clerk has not received any emails containing the list of decisions and applications for the past two months. She has contacted DBC to inquire about this.

**24/109 Filming in Aldbury**

1. To receive an update on the recent filming.

A member of the public complained that the road closure had caused inconvenience and that she was unable to drive through as originally suggested. Cllr Paterson agreed that there was limited flexibility during filming in allowing the road to be accessible and cars to drive through. Cllr Warren reported that the filming crew made an effort to be accommodating and that the Council will take this into consideration for future filming.

1. The Council received £15,000 location fee. To discuss and agree the potential use of the fee.

The council discussed the best ways to spend the above funds to benefit the community. There were various suggestions, such as adding gym equipment to the Recreation Ground. It was agreed that the councillors would propose projects that would benefit the parish and send them to the Clerk before the October meeting.

The Council also resolved to move £15,000 to Community Projects Earmarked Reserve, PROPOSED BY Cllr Warren and SECONDED BY Cllr White.

**24/110 Aldbury playground –** appendix 3

1. To approve a quote of £775 to remove overgrown vegetation around the perimeter of the play area.

Resolved, PROPOSED BY Cllr Warren and SECONDED BY Cllr Houghton and carried unanimously.

1. To note and agree that the above expenditure be paid from Playground Project Earmarked Reserve – current balance £2,394.89

Noted and agreed.

**24/111 Financial Matters** - appendix 4

1. To review and note the accounts including bank reconciliation, bank statement and monthly budget report.

The accounts were reviewed and approved. The Council also acknowledged an overspend in the grass cutting service due to a higher number of cuts this year. They discussed potential solutions, such as reducing the frequency of cuts and allowing the grass to grow longer. The Council agreed that the Clerk should speak to the contractor and ask what could be done to reduce the costs and stay within the budget.

Cllr Paterson, who is not authorised to access the bank account, reviewed and signed the documents accordingly.

1. To note receipt of income.

Noted.

1. Update on CCLA account.

NS&I sent another letter asking for details confirmation of the new account. The Clerk will action this.

1. To pass resolution to authorise schedule of payments in accordance with the budget circulated to Council.

Resolved, PROPOSED BY Cllr Warren and SECONDED BY Cllr McCarthy to authorise the following payments:

**BACS/DD presented for payment at the meeting on 5th August 2024:**

|  |  |  |
| --- | --- | --- |
| **PAYEE** | **DESCRIPTION** | **AMOUNT** |
| M Turczyn (Clerk) Salary deducted from the total | Salary, HCC Pension July | £1,429.33 |
| HMRC Cumbernauld | Clerk’s PAYE July | £81.90 |
| N Power DD Paid and deducted from the total | Street Light power | £130.01 |
| M Turczyn | Clerk’s mileage& expenses July | £62.87 |
| Martin Walters | Grass cutting July | £1,620.00 |
| Anglo Dutch Ltd | Payroll provider | £64.80 |

**Total: £2,062.03**

**Payments approved/made in July 2024:**

|  |  |  |
| --- | --- | --- |
| **PAYEE** | **DESCRIPTION** | **AMOUNT** |
| E L Services | Labour and materials/ allotment track | £1,385.00 |
| M Turczyn | Reimbursement for CPRE Planning training for Cllr McCarthy | £23.10 |

1. To review and agree of the planned Earmarked Reserves for 2024/25.

Resolved, PROPOSED BY Cllr Warren and SECONDED BY Cllr Houghton to make transfers to various funds as follows:

* Playground Sinking Fund. Add £1000 to the EMR to give a fund of £3000 (the Playground Project also has a remaining £1620)
* Tree Maintenance Sinking Fund - add £1000 to create a £1000 fund overall.
* Pond Sinking Fund – add £2000 to give £2825 overall.
* Street Lights Sinking Fund – The Council agreed not to add to this fund in the current year as the current balance is £1000.

**24/112 Meeting close**: 21:12

**Please note that there is no meeting on the 2nd September.**

**The next meeting will be held on Monday 7th October at 8 pm.**